MAPPERLEY PLAINS PRIMARY AND NURSERY SCHOOL

Pupil Information and Consent Form

Please complete and return to the School Office. This information will be kept securely on your child's record. It is the responsibility of parents and carers to ensure that the school has up-to-date information. This information is used to support your child's safety, wellbeing and education.

PUPIL DETAILS			
Pupil's Surname:		**Pupil's First Name:**	
Date of Birth:		**Pupil's Middle Name:**	
Home Address and Post Code:			
Gender:		**Ethnic Origin:**	
Religion:			
Language spoken at home:		**Is English an additional language?**	**Yes** ☐ **No** ☐
Parents in Service:	☐ British Army ☐ Royal Navy ☐ Royal Marines ☐ Royal Air Force (mark as appropriate)		
Doctor/ GP:			
Address:			
Telephone Number:			
Medical Conditions:			
Allergies: Please include severity and required response			
Special Educational Needs Involvement:			
Travel to School:	☐ Walk ☐ Vehicle ☐ Car-share ☐ Bus ☐ Cycle ☐ Other ……		

SPECIAL DIETARY REQUIREMENTS

Details of any special dietary requirements are required to support school dinners and class activities.
(Please mark all that apply)

☐ Nut allergy
☐ Vegan
☐ Vegetarian
☐ Vegetarian (does eat fish)

Other food allergy, please state:	

Due to religious reasons, my child does not eat:

☐ Beef ☐ Pork ☐ Other, please state:

Any other requirements, please advise:	

PARENT/CARER EMERGENCY CONTACT INFORMATION

Please complete the following in order of priority contact.
It is important that we have an emergency contact in addition to parent/carer details.

Priority 1

Relationship to Child:	☐ Mother ☐ Father ☐ Guardian ☐ Other …… (mark as appropriate)		
Surname:		**First Name:**	
Title:		**Parental Responsibility:**	Yes ☐ No ☐
Home Address Post Code:			
Home Telephone:		**Mobile Telephone:**	
Work Telephone:		**Email Address:**	

Priority 2

Relationship to Child:	☐ Mother ☐ Father ☐ Guardian ☐ Other …… (mark as appropriate)		
Surname:		**First Name:**	
Title:		**Parental Responsibility:**	Yes ☐ No ☐
Home Address Post Code:			
Home Telephone:		**Mobile Telephone:**	
Work Telephone:		**Email Address:**	

Priority 3

Relationship to Child:	☐ Mother ☐ Father ☐ Guardian ☐ Other …… (mark as appropriate)		
Surname:		**First Name:**	
Title:		**Parental Responsibility:**	Yes ☐ No ☐
Home Address Post Code:			
Home Telephone:		**Mobile Telephone:**	
Work Telephone:		**Email Address:**	

Priority 4

Relationship to Child:	☐ Mother ☐ Father ☐ Guardian ☐ Other …… (mark as appropriate)		
Surname:		**First Name:**	
Title:		**Parental Responsibility:**	Yes ☐ No ☐
Home Address Post Code:			
Home Telephone:		**Mobile Telephone:**	
Work Telephone:		**Email Address:**	

PHOTOGRAPHY AND USE OF IMAGES

The school may take and use images of your child to support learning, communication with families and to promote the work of the school. Please read the Photography and Video Policy on the school website before completing this section. You may withdraw or change your consent at any time by contacting the school office.

CONSENT
(Please select Yes or No for each option below)

USE OF IMAGES	Yes	No
External photographer (individual and class photographs)	☐	☐
ClassDojo (shared with parents and carers in your child's class)	☐	☐
School website	☐	☐
School social media	☐	☐
Local media / press (e.g. newspaper articles)	☐	☐
Promotional materials (e.g. prospectus, marketing)	☐	☐

Parental Signature:		Date:	

LOCAL VISITS

During your child's time at Mapperley Plains Primary School, they may be taken on visits within the locality to view the surrounding area, churches, library or visits of a similar nature. Pupils will always be accompanied by the correct ratio of staff members. Any medication required will be carried where appropriate. If roads are to be crossed, pedestrian-controlled crossings will be used where possible.

Visits requiring transport or extended time away from school will be communicated to parents separately and will require specific parental consent.

CONSENT
(Please select one option)
☐ I give permission for my child to take part in local visits within walking distance of the school.
☐ I do not give permission for my child to take part in local visits within walking distance of the school.

Parental Signature:		Date:	

CLASS DOJO

ClassDojo is our main platform for sharing updates, celebrating children's achievements and keeping families informed about school life. ClassDojo is used to support positive and appropriate communication between home and school. Messages should focus on your child, and urgent matters should be directed to the school office.

Once your child starts, you will receive a unique code to connect to their class. We recommend downloading the ClassDojo app for the easiest access, although it can also be used via a web browser. Guidance, including communication expectations, is available on our school website

COOL MILK

Every child under the age of five is entitled to free school milk. To receive this, please register your child online. Once your child turns five, they can continue to receive milk at a small daily cost. Further information and registration details are available on the Cool Milk website.

ICT AND ACCEPTABLE USE POLICY

Our ICT and Acceptable Use Policy is available on the school website.
Please sign below to confirm that you have read and understood this policy.

Parental Signature:		Date:	

SCHOOL CALENDAR AND INSET DAYS

Full term dates and key school events can be found on our website. Please ensure you check these dates carefully, particularly INSET days, as school will be closed to children on these dates. A weekly overview, including key dates for the term, is also shared in our school bulletin to support ongoing planning.

UNIFORM POLICY

Please visit the Policies section of our website to read the full School Uniform Policy. Our approach is to keep uniform simple, affordable and practical. School uniform does not need to include the school logo. Plain jumpers, cardigans and polo shirts can be purchased from supermarkets or other retailers. If you wish for your child to wear logo items, these are available from Just Schoolwear

Children in F1 Nursery are not required to wear school uniform. Please ensure they attend in comfortable clothing suitable for outdoor and messy play. Second-hand uniform is also available through school. Please contact the school office for further information.

WRAPAROUND CARE

Our wraparound provision regularly has availability. Once your child has started, you will receive instructions on how to set up a School Gateway account to manage bookings and payments. Full details of our wraparound provision, including times, costs and procedures, can be found on our website.

Please indicate below whether you may require wraparound care. If you select Yes, we will contact you before your child starts school to arrange bookings on your behalf, as access to the online booking system is only available once your child has been formally admitted.

I would like to be contacted regarding wraparound care	Yes ☐	No ☐

NATIONAL FRUIT SCHEME

All children in F1, F2 and KS1 are entitled to receive a piece of fruit each day, typically provided before morning break.

CONSENT

(Please select one option)

☐ I give permission for my child to receive a piece of fruit each day.

☐ I do not give permission for my child to receive a piece of fruit each day.

Parental Signature:		Date:	

PUPIL PREMIUM AND FREE SCHOOL MEALS

Early Years Pupil Premium may be available for three and four year old children whose parents or carers receive one or more of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Universal Credit
- Income-related Employment and Support Allowance
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- The child has been adopted from care in England or Wales
- The child has left care under a special guardianship order or child arrangements order

Registering could provide up to £300 per year to support your child's early education, helping to fund additional resources and support. Please complete the EYPP Registration Form to apply.

PRIVACY STATEMENT

Mapperley Plains Primary and Nursery School complies with the UK General Data Protection Regulation and the Data Protection Act 2018. We collect and use personal information to support children's safety, wellbeing and education, and to meet our statutory responsibilities. For full details of how we use and protect your personal information, including our Privacy Notices, please visit the GDPR section of our website. If you are unable to access this information online, please contact the School Office.